

29 December 1959

D-R-A-F-T

jmc

25X1A9a

25X1A9a

Career Service Comments (Section E)
Career Preference Outline

After a review of 25X1A9a career interests, the Career Service Board notes his stated preferences which seem to be in the best interests of the Agency and are logical goals from his and his organization's viewpoint.

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A. GENERAL			
1. NAME OF EMPLOYEE (Last-First-Middle) 25X1A9a	2. DATE OF BIRTH 13 October 1922	3. SERVICE DESIGNATION IR	4. GRADE Journeyman
5. [REDACTED]	6. POSITION TITLE Composer	7. CODE DA 7010.01	8. OFFICE OF ASSIGNMENT Off-L/UC

SECTION B. CAREER INTERESTS	
9. GENERAL TYPE OF ACTIVITY	
Printing (Offset)	
10. SPECIFIC TYPE OF ACTIVITY (Including assignments)	
A. IMMEDIATE (Within next 1 to 2 years)	
Vandercook Proof Press Operator	
B. LONG-RANGE (Within next 3 to 5 years)	
Vandercook Proof Press Operator	

SECTION C. TRAINING	
11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING	
A. IMMEDIATE (Within next 1 to 2 years)	
Regular on-the-job training	
B. LONG-RANGE (Within next 3 to 5 years)	
Be sent to New York to receive photocomposer operator training	

25X1A9a		
12. ADDITIONAL COMMENTS	13. DATE COMPLETED 10 February 1950	14. SIGNATURE OF EMPLOYEE [REDACTED]

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

SECRET

(When Filled In)

SECTION D.

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15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

25X1A9a

Success as a Vandercook Press operator has enhanced the capabilities of the Copying Section. His desire to remain in this field is in the best interests of the Agency.

16. RELATIVE TO TRAINING FOR EMPLOYEE

25X1A9a

on-the-job training, including tours through various governmental mapping agencies, will continue. He would be considered for photorecorder operator training if such equipment were to be installed.

17. TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

18. SIGNATURE

19. TITLE

Chief, Development & Construction Br.

20. DATE

10 February 1958

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

SECRET

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SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

TO: Chairman, ORR Career Service Board

SUBJECT: (Name) 25X1A9a

1ST INDORSEMENT

COMMENTS BY CHIEF (Division ~~or Staff~~)

25X1A9a

The Career Preference of [REDACTED] has been discussed in considerable detail with [REDACTED] his Supervisor. I concur in the comments of his Supervisor.

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28 February 1958

2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

☐ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS

☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF

☒ OTHER (Specify) 25X1A9a

[REDACTED] career interests and stated preferences seem to be in the best interests of the Agency and are reasonable goals from his and his immediate organizations view point.

DATE

MAR 1958

SIGNATURE

(signed)